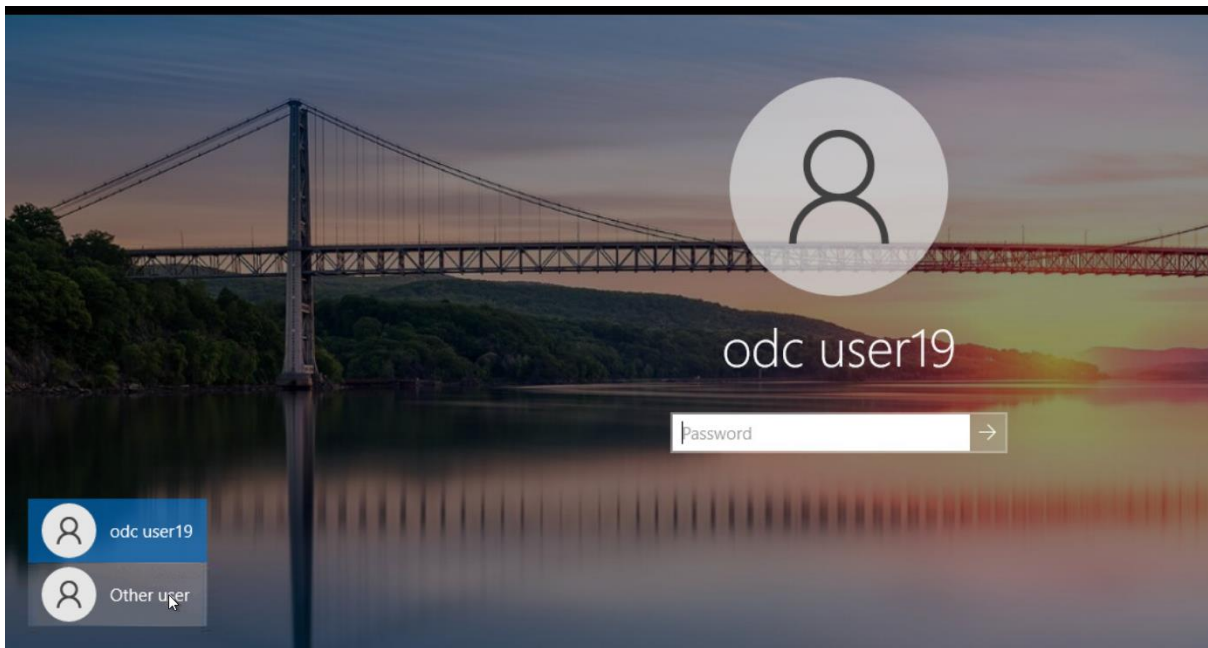
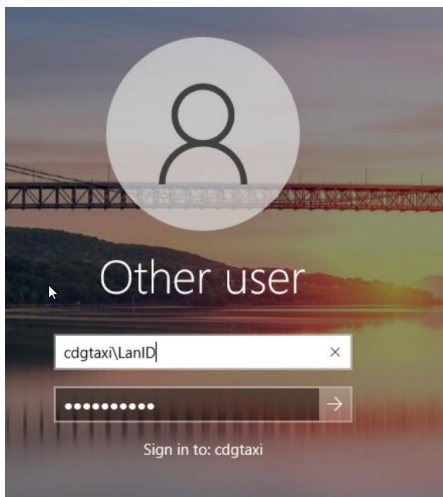


Changing of LANID Password

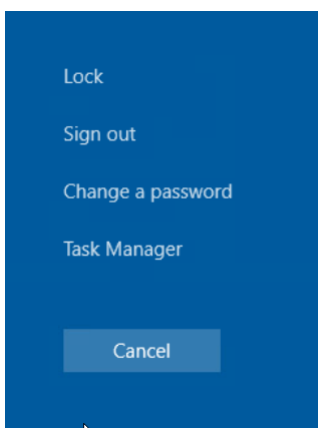
1. On the Windows Login Screen, select Other users



2. Key in cdgtax\lanID and the password

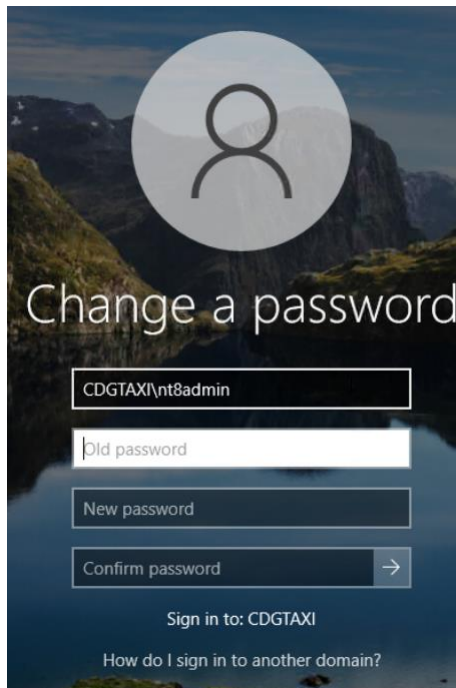


3. On the keyboard, press CTRL + ALT + DEL key



Changing of LANID Password

4. Select Change a Password



5. Key in the old password and also the new password.

Password requirement:

Min 1 CAP letter e.g ABC

Min 1 small letter e.g abc

Min 1 Number e.g 123

Min 1 Symbol e.g !@#\$%

6. Once done, Sign out.

Repeat the steps 2 again for Onecdg\lanid